

## **Mission and Scope, Copyright, Privacy, Ethics, Upcoming Themes, Author Guidelines, Submissions, Publication Rates & Publication Timeline**

The *AASA Journal of Scholarship and Practice* is a refereed, blind-reviewed, quarterly journal with a focus on research and evidence-based practice that advance the profession of education administration.

### **Mission and Scope**

The **mission** of the Journal is to provide peer-reviewed, user-friendly, and methodologically sound research that practicing school and district administrations can use to take action and that higher education faculty can use to prepare future school and district administrators. The Journal publishes accepted manuscripts in the following categories: (1) Evidence-based Practice, (2) Original Research, (3) Research-informed Commentary, and (4) Book Reviews.

The **scope** for submissions focus on the intersection of five factors of school and district administration: (a) administrators, (b) teachers, (c) students, (d) subject matter, and (e) settings. The Journal encourages submissions that focus on the intersection of factors a-e. The Journal discourages submissions that focus only on personal reflections and opinions.

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## Ethics

The *AASA Journal of Scholarship and Practice* uses a double-blind peer-review process to maintain scientific integrity of its published materials. Peer-reviewed articles are one hallmark of the scientific method and the *AASA Journal of Scholarship and Practice* believes in the importance of maintaining the integrity of the scientific process in order to bring high quality literature to the education leadership community. We expect our authors to follow the same ethical guidelines. We refer readers to the latest edition of the APA Style Guide to review the ethical expectations for publication in a scholarly journal.

## Upcoming Themes and Topics of Interest

Below are themes and areas of interest for publication cycles.

1. Governance, Funding, and Control of Public Education
2. Federal Education Policy and the Future of Public Education
3. Federal, State, and Local Governmental Relationships
4. Teacher Quality (e.g., hiring, assessment, evaluation, development, and compensation of teachers)
5. School Administrator Quality (e.g., hiring, preparation, assessment, evaluation, development, and compensation of principals and other school administrators)
6. Data and Information Systems (for both summative and formative evaluative purposes)
7. Charter Schools and Other Alternatives to Public Schools
8. Turning Around Low-Performing Schools and Districts
9. Large scale assessment policy and programs
10. Curriculum and instruction
11. School reform policies
12. Financial Issues

## Submissions

**Length of manuscripts should be as follows:** Research and evidence-based practice articles between 2,800 and 4,800 words; commentaries between 1,600 and 3,800 words; book and media reviews between 400 and 800 words. Articles, commentaries, book and media reviews, citations and references are to follow the *Publication Manual of the American Psychological Association*, latest edition. Permission to use previously copyrighted materials is the responsibility of the author, not the *AASA Journal of Scholarship and Practice*.

Cover sheet checklist:

1. title of the article;
2. contributor's name;
3. terminal degree;
4. academic rank;
5. department and affiliation;
6. address;
7. telephone and fax numbers;
8. e-mail address;
9. whether the submission is to be considered original research, evidence-based practice article, commentary, or book or media review;
10. 120-word abstract that conforms to APA style;
11. six to eight key words that reflect the essence of the submission; and
12. 40-word biographical sketch.

Please do not use headers or footers with page numbers in the submission. Rather than use footnotes, it is preferred authors embed footnote content in the body of the article. Articles are to be submitted to the editor by e-mail as an electronic attachment in Microsoft Word, Times New Roman, 12 Font.

### **Acceptance Rates**

The *AASA Journal of Scholarship and Practice* maintains of record of acceptance rates for each of the quarterly issues published annually. The percentage of acceptance rates since 2010 is as follows:

- 2011: 16%
- 2012: 22%
- 2013: 15%
- 2014: 20%
- 2015: 22%
- 2016: 19%

### **Book Review Guidelines**

Book review guidelines should adhere to the author guidelines as found above. The format of the book

review is to include the following:

- Full title of book
- Author
- City, state: publisher, year; page; price
- Name and affiliation of reviewer
- Contact information for reviewer: address, country, zip or postal code, e-mail address, telephone and fax
- Date of submission

## Publication Timeline

Issue	Deadline to Submit Articles	Notification to Authors of Editorial Review Board Decisions	To AASA for Formatting and Editing	Issue Available on AASA website
Spring	October 1	January 1	February 15	April 1
Summer	February 1	April 1	May 15	July 1
Fall	May 1	July 1	August 15	October 1
Winter	August 1	October 1	November 15	January 15

## Additional Information

Contributors will be notified of editorial board decisions within eight weeks of receipt of papers at the editorial office. Articles to be returned must be accompanied by a postage-paid, self-addressed envelope.

The *AASA Journal of Scholarship and Practice* reserves the right to make minor editorial changes without seeking approval from contributors.

Materials published in the *AASA Journal of Scholarship and Practice* do not constitute endorsement of the content or conclusions presented.

The Journal is listed in Cabell's Directory of Publishing Opportunities. Articles are also archived in the ERIC collection. The Journal is available on the Internet and considered an open access document.

## Editor

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*AASA Journal of Scholarship and Practice*

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