



STOP School Violence Act 101: BJA Grant Applications

Dana Montgomery, Sandy Hook Promise
Katrina Velasquez, Esq., M.A., Center Road Solutions
(Sandy Hook Promise Representative)



AASA Introduction & Webinar Logistics

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Today's Presenters

Katrina Velasquez, Esq. MA
Center Road Solutions

- Sandy Hook Promise Representative in Washington, DC
- Helped craft & Pass STOP School Violence Act
- 10 years Federal Grants Experience including Department of Justice BJA Grants

Dana Montgomery
Sandy Hook Promise

- Sandy Hook Promise Associate Director of Field & Programs
- Works with schools across the nation to provide and train on Sandy Hook Promise's four Know the Signs Programs and Anonymous Reporting System



Sandy Hook
PROMISE
sandyhookpromise.org



Today's Agenda

- ***Feel free to ask questions at any time!***
- **Brief Overview**
 - About the STOP School Violence Act
 - Allowable Uses for Grant Funding
 - Eligibility to Apply
 - Award Categories
 - Deadlines
- **Example of Evidence-Based Programs**
- **Detailed Application Process**
 - Requirements as a federal grantee
 - What to include in application
 - Scoring
 - Details of each section
 - Logistics of Applying
 - Tips

Bipartisan STOP School Violence Act passed March 23, 2018 to prevent violence and suicide in schools

- Before Parkland, Sandy Hook Promise drafted & led this legislation, in coordination with education partners like AASA, to prevent future tragedies
- Led by bipartisan Members:
 - **House:** Rep. Rutherford (R-FL), Rep. Deutch (D-FL), Rep. Rogers (R-KY), Rep. Kilmer (D-WA)
 - **Senate:** Sen. Hatch (R-UT), Sen. Klobuchar (D-MN), Sen. Cornyn (R-TX), Sen. Capito (R-WV), Sen. Murphy (D-CT), Sen. Blumenthal (D-CT)
- The Act authorized grants for the following:
 - **Violence & Suicide Prevention Trainings** for school personnel, students, and local law enforcement **and** trainings on handling **mental health crises** for school personnel
 - Development & Operation of **School Threat Assessment Teams & Crisis Intervention Teams**
 - Development & Operation of **Anonymous Reporting Systems**
 - **School Security Equipment & technology**

\$75M in 2018 for STOP School Violence Act Grants

Under the Department of Justice:

\$50M for BJA & \$25M for COPS

Note: 25% match requirement for grantees

1. Available BJA Applications:

1. **\$21,500,000** for BJA STOP School Violence Threat Assessment and Technology Reporting Grant
2. **\$26,000,000** for BJA STOP School Violence Prevention and Mental Health Training Programs

2. Upcoming: COPS program for school security equipment & training of local law enforcement

1. *Expected by the end of June*

Threat Assessment and Technology Reporting

Grant Allowable Uses



- **School Threat Assessment & Teams:**
 - Threat assessment for individuals
 - Security Surveys
 - Crime prevention through environmental design (CPTED) training and implementation
 - Target hardening prevention programs with the intention to limit access to school property to prevent acts of school violence
- **Crisis Intervention Teams:**
 - Coordination with law enforcement, school officials, and possibly other disciplines in the community
- **Technology that addresses Anonymous Reporting:**
 - Apps, Hotlines or Website development and implementation
 - Apps that can assist with school personnel and students during an active shooter incident
 - Notification and sharing information with first responders

School Violence Prevention and Mental Health Training Grant Allowable Uses

Training & Education:

- Educate students and school staff on indications of behaviors that might turn into violence (including suicide)

AND/OR

- Specialized training sessions for school officials related to responding to related mental health crises that may precipitate violent attacks on school grounds

Who can Apply

- **Eligible to Submit Grant Applications:**

- States
- Cities
- Counties
- Schools Districts
- Federally Recognized Indian Tribes can apply



- **Applicants with 2 or more entities:**

- I.e. local governments or multiple school districts may apply, but only ONE may be the applicant and others must be proposed as subrecipients

- **Subgrantees/Subrecipients:**

- Nonprofits, Local Education Agencies, and Tribal organizations are authorized to be subgrantees

Geographic Distribution of Funding

Categories

- **Category 1- State with Pop. Greater Than 5M**
 - Up to \$1,000,000
- **Category 2 - State with Pop. Less Than 5M**
 - Up to \$500,000
- **Category 3- Urban Area/Large County With Pop. Greater Than 500K**
 - Up to \$500,000
- **Category 4- Suburban Area/Medium-Sized County With Pop. Between 100-500K**
 - Up to \$250,000
- **Category 5- Rural Area/Small County With Pop. Less Than 100K**
 - Up to \$150,000
- **Category 6- Federally Recognized Indian Tribe**
 - Up to \$100,000
- **Category 7 (Technology & Anonymous Reporting)**
 - No Population Requirement * *Only for anonymous reporting*
 - Up to \$200,000

Awards

Awards for-

- **Threat Assessment Program:**
 - Category 1 → 4 awards
 - Category 2 → 6 awards
 - Category 3 → 14 awards
 - Category 4 → 12 awards
 - Category 5 → 11 awards
 - Category 6 → 5 awards
- **Technology- Anonymous Reporting:**
 - Category 7 → 10 awards

Awards for School Violence Prevention and Mental Health Training Program:

- Category 1 → 6 awards
- Category 2 → 8 awards
- Category 3 → 18 awards
- Category 4 → 16 awards
- Category 5 → 16 awards
- Category 6 → 6 awards

Important Dates

- **APPLICATION DEADLINE: 11:59pm EST July 23, 2018**
- Award Date by September 30th, 2018
- Up to a 36-month performance period beginning October 1, 2018



All Programs are Required to be “Evidence-Based”

Programs (Including Threat Assessment & Crisis Intervention Teams):

Demonstrates a statistically significant effect on relevant outcomes based on:

1. Strong evidence from not less than one well-designed and well-implemented experimental study;
2. Moderate evidence from not less than one well-designed and well-implemented quasi-experimental study; or
3. Promising evidence from not less than one well-designed and well-implemented correlational study with statistical controls for selection bias;

Technology & Security Equipment

1. Consistent with best practices for school security, including: o applicable standards for school security established by a federal or state government agency;
2. Findings and recommendations of public commissions and task forces established to make recommendations or set standards for school security; and is
3. Compliant with all applicable codes, including building and life safety codes;

Example Programs

- National Institute of Justice's Comprehensive School Safety Initiative
 - <https://nij.gov/topics/crime/school-crime/pages/school-safety-initiative.aspx#about>
- Office of Justice Programs Crime Solutions:
 - www.CrimeSolutions.gov
- Sandy Hook Promise's Evidence-based Know the Signs and Anonymous Reporting System
 - ***Know the Signs Programs:***
https://www.sandyhookpromise.org/prevention_programs
 - ***Anonymous Reporting System:***
https://www.sandyhookpromise.org/anonymous_reporting_system
- Likely Many Others that Would Qualify

Examples of Sandy Hook Promise's STOP School Violence Threat Assessment and Technology Reporting



- Evidence-based school threat assessment training
- Work with school teams to identify, assess, and respond to threats of violence
- Researched and piloted under Comprehensive School Safety Initiative



- 24/7 Crisis Center, App, & web-based set-up
- Backroom training and management
- Triage for calls and submissions that route tips to school officials and/or law enforcement



Examples of Sandy Hook Promise's STOP School Violence Prevention and Mental Health Training



SAY SOMETHING

- **Training for Students-** Educate youth and adults on signs & signals of at-risk behavior and empower to report



START with
Hello

- **Training for Students-** Teaches Children on social inclusivity – See, Reach Out, Start with Hello



- **Training for Students & School Personnel-** Evidence based, allows students to self-assess risk of self-harm; has shown reduction in suicide attempts by 40%-64% in randomized studies



SAVE
PROMISE CLUB
STUDENTS AGAINST VIOLENCE EVERYWHERE

- **Sustainability: The SAVE Promise Club Model**

- SAVE Promise Clubs empower youth to change the culture; can be embedded into existing student clubs;
- Sign-up to become a SAVE Promise Club here:

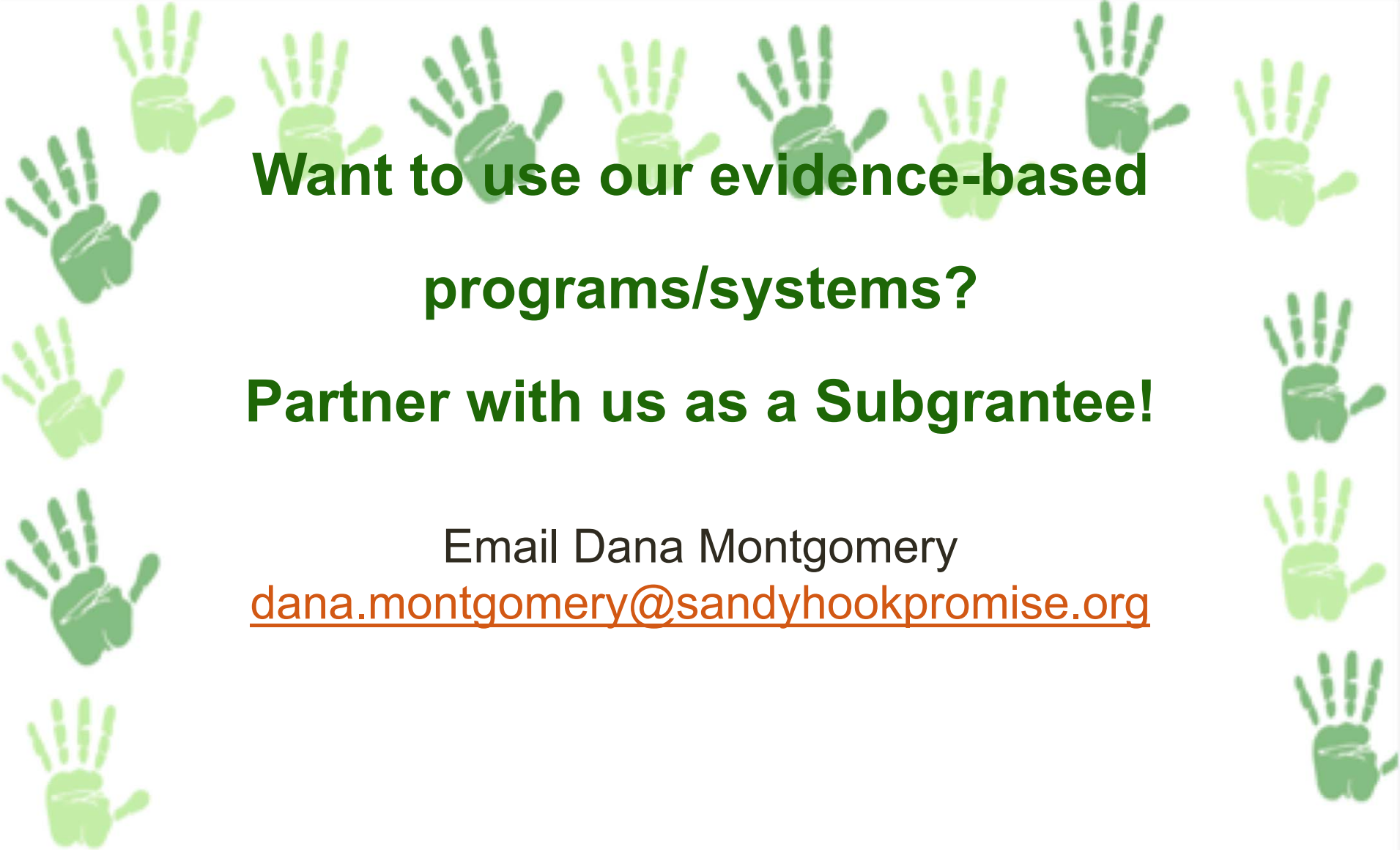
<https://www.sandyhookpromise.org/savepromiseclub>



AASA
THE SCHOOL SUPERINTENDENTS ASSOCIATION



Sandy Hook
PROMISE
sandyhookpromise.org



**Want to use our evidence-based
programs/systems?**

Partner with us as a Subgrantee!

Email Dana Montgomery

dana.montgomery@sandyhookpromise.org



Details of the Grant Application

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Important things to consider before applying

- **25% Match Requirement; can be Cash or In-Kind-**
 - i.e. charging for your personnel time/grant administration
 - Note Tribes can use federal funds (i.e. Indian self-determination contract)
- **Federal Grant Compliance-**
 - Ensure compliance with all federal laws, regulations, and rules- including oversight of subgrantees and procurement contracts
 - Maintain internal financial controls over you and subgrantees/contractors
- **Regular Reporting Requirements-**
 - Quarterly Financial Reports
 - Biannual Progress Reports Performance Measurements) and & M & E) – **See Appendix A**
 - *I.e.: # Trainings completed, # staff/students trained, school threat assessment completed, etc.*
 - *Note threat assessment includes demographic data, grade, assessment elements of self-harm and/or harm to others, events that led up to assessment, and interventions or dispositions*

What to Include in your Application

See Appendix B for Checklist

1. Application for Federal Assistance (SF-424)
2. Intergovernmental Review
3. **Program Abstract**
4. **Program Narrative**
5. **Budget Detail Worksheet**
6. **Budget Narrative**
7. **Sustainability Plan**
8. Indirect Cost Rate Agreement (if applicable)
9. Financial Management & system of Internal Controls Questionnaire
10. Disclosure of *Federal* Lobbying Activities
11. Additional Attachments:
 1. Organizational Capacity Statement
 2. Position Description/Resumes
 3. Program Timeline
 4. Applicant Disclosure of Pending Applications
 5. Research and Evaluation Independence and Integrity
 6. Disclosure of Process Related to Executive Compensation
 7. Request & Justification for Employee Compensation; Waiver (if applicable)

Application Scoring

75% Weight in Program Narrative

Score	Item	Location in Application
20%	Description of Issue	Program Narrative
30%	Program Design & Implementation	Program Narrative
20%	Capabilities and Competencies of the Applicant	Program Narrative
5%	Plan for Collecting the Data Required for this Solicitations' Performance Measurements	Program Narrative
15%	Budget Worksheet & Narrative	Budget Worksheet & Narrative
10%	Sustainability Plan	Other Attachment

Program Abstract

Summary of Your Proposed Program

- **400 words or less**
- Written for general public audience
- Separate Attachment
- **Single-space, using 12-point font (Times New Roman) and 1 inch margins**
- Does not count against Program Narrative Page Limit

Program Narrative

- **No More than 10 Pages**

- Double-Spaced, using 12 point Font (Times New Roman, 1 inch Margin)
- At Top: category applying for; justification why you are eligible & population

- **Elements:**

- **Description of the Issue (20%)**

- **Specific** problem in state/community/schools- **DETAILED**
- *Note: recommend including tragedies to show need*

- **Program Design & Implementation (30%)**

- How program will address the problem- identifying project activity
 - **You'll include which programs you plan to use here**
- Address deliverables (performance measurements)
- Note that you've consulted with others in community including law enforcement, MH professionals, etc.

- **Capabilities & Competencies of the Applicant (20%)**

- Why you & subrecipients are capable of managing this federal grant

- **Plans for Collecting the Data Required for Performance Measurements (5%)**

- What your process will be for collecting data- however don't have to submit measures

Budget Detail & Narrative

- **Detailed Worksheet- Excel Document**

- OJP has a pre-designed worksheet that will automatically fill-
- Make sure to itemize your budget
 - **Note: no pre-agreement costs**
- Match:
 - Cash match (hard) includes cash spent for project-related costs.
 - In-kind” may be in the form of services (i.e. employee time), supplies, real property, and equipment.
- Indirect Cost Rate
 - If you have a federally approved rate- include
 - If not- 10% is the “de minimis” rate

- **Narrative**

- Thoroughly describe each category included and why
- I.e. explaining why in-person meeting or webinar is best for the training

Sustainability Plan

- How program or technology will continue **after the federal funding ends**
 - Note we recommend for trainings to have sustainability to have “refresher” courses even after implementation for new staff & students
- Important:
 - Don't assume you will receive additional federal funding (however note you can apply or be considered for continuation funding)
 - Could be other state, local or private funding

Registering as a New Federal Grantee

- **If new to Federal Grants- Need to Apply for Basic Requirements- Recommend starting by July 5th**
 - DUNS Number (takes 2 business days)
 - SAM.gov (can take up to 10 business days)
 - Transfer from SAM to Grants.gov can take 2 business days
 - Grants.gov and Authorized Organizational Representative
 - Acquire confirmation for AOR for E-Business point of contact

Final Tips

- **Start working on Application NOW**
 - Average federal grant application takes about a month
- Follow the grant solicitation to the “T”
 - Small errors can disqualify an application
- Designate one person to manage the application drafting “Owner”, and other “helpers” to assist with specific parts
- Save Files using allowable file (i.e. PDF) and naming
 - “Program Narrative, Budget Detail Worksheet, Timelines, Memorandum of Understanding, Resumes”
- Register as a new federal grant applicant by **July 5th**
- Submit Application 72 hours before July 23rd deadline- **July 20th at 11:59EST**
 - Avoid any issues with unaccepted application & notice
 - Will receive 2 notices- 1st Receipt and 2nd validated and successful submission

Helpful Resources

- Grant Applications:
 - Trainings: <https://www.bja.gov/funding/SSVtraining18.pdf>
 - Threat Assessment & ARS: <https://www.bja.gov/funding/SSVthreat18.pdf>
- BJA Grant Writing Manual:
 - <https://www.bja.gov/Publications/GrantWritingManual.pdf>
- BJA Grant Writing Academy (training):
 - <https://www.bja.gov/GWMA/>
- Budget Detail Worksheet:
 - <https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>
- DOJ Online Financial Management Training:
 - DOJ Training: <https://ojpfgm.webfirst.com/>



Questions?





Questions after the webinar?

Email Sandy Hook Promise Rep (me):

Katrina.Velasquez@centerroadsolutions.com

•OR•

AASA : Sasha Pudeliski- spudelski@aasa.org

Or to Partner with Sandy Hook Promise: Email

dana.montgomery@sandyhookpromise.org