Arlington Public Schools announces an opening for the position of Assistant Superintendent of Instruction. This is a twelve-month position, Grade P-19, on the administrative and supervisory salary scale with a salary range of $112,077 to $153,381 (2015-2016 salary schedule).

**Distinguishing Features of Work**

The Assistant Superintendent of Instruction is responsible for administering, directing and coordinating the instructional support program in all subject areas, PreK-Adult. This support includes leadership of program and development, curriculum planning and development, instructional budgets, assistance for program implementation, instructional staff development and systematic program evaluation. The Assistant Superintendent of Instruction recommends policies and practices which are designed to enhance the educational opportunities offered to children, youth, and adults in the Arlington Public Schools. The Assistant Superintendent of Instruction participates in the development, implementation, and evaluation of the Arlington Public Schools initiatives and other system-wide policy as a member of the Superintendent's Executive Leadership Team (ELT). The work requires an understanding of the overall mission, goals, and objectives of the school system. The Assistant Superintendent of Instruction performs related duties as required or assigned.

Executive level duties are performed under general direction of the Superintendent of Schools. Work is reviewed primarily for compatibility with school system goals and objectives, School Board policies and goals, Virginia Department of Education guidelines, and the Code of Virginia. Supervision is exercised, directly, over three directors, (Early Childhood and Elementary Education, Secondary Education, and Career, Technical and Adult Education) and twelve curricular program supervisors. In addition, either direct or indirect supervision is provided over a large staff of teaching, administrative support, and clerical staff.

**Minimum Education, Training and Experience Requirements**

- Possession of a Master’s Degree in school administration (doctorate preferred), and extensive and progressively more responsible experience in teaching and school administration, some of which shall have been at the level of director or as a principal; or any equivalent combination of education and experience that would provide the above noted knowledge, skill, and ability.
- Possession of or qualified for a Postgraduate Professional Certificate issued by the Virginia State Board of Education indicating endorsement of Instruction or eligibility for same.

Please click on the “Apply Today” link of our website to view the entire job description and for instructions on how to apply: [www.apsva.us/careers](http://www.apsva.us/careers)

Arlington Public Schools instills a love of learning in its students and prepares them to be responsible and productive global citizens. Arlington Public Schools is a diverse and inclusive school community, committed to academic excellence and integrity. We provide instruction in a caring, safe and healthy learning environment, responsive to each student, in collaboration with families and the community.

The Arlington Public Schools serves the citizens of Arlington, Virginia’s geographically smallest county, located across the Potomac River from the District of Columbia. We educate one of the nation’s most diverse and sophisticated student populations – our more than 25,000 students come from around the world and speak more than 81 different languages. APS operates more than 38 schools and programs. We serve our students with a range of programs designed to meet individual student needs.

It is the policy of the Arlington School Board, as stated in Policy 35-4.4, Employee Relations – Equal Employment Opportunity - that “Employment opportunities shall not be restricted, abridged or otherwise adversely affected on the basis of race, national origin, creed, color, religion, gender, age, economic status, sexual orientation, national origin, marital status, genetic information, gender identity or expression, and/or disability.”