

## **AASA National Superintendent of the Year® Award**

The AASA National Superintendent of the Year® Program pays tribute to the talent and vision of the men and women who lead our nation's public schools. This program is sponsored by Corebridge Financial, First Student and AASA.

**1. Who is the contact for the AASA National Superintendent of the Year® Award?**

Jennifer Rooney  
Director, Meetings & Awards  
703-875-0709  
[awards@aasa.org](mailto:awards@aasa.org)

**2. How can I nominate someone for the AASA National Superintendent of the Year® Award?**

Nominations must be completed online at <https://soy.aasa.org/nominate>. NOTE: to be eligible for the AASA National Superintendent of the Year® Award, any nominee must first be awarded their state superintendent of the year designation.

**3. Who is eligible to receive the AASA National Superintendent of the Year® Award?**

Any AASA Affiliate Association State Superintendent of the Year who plans to continue in the profession may be nominated. This program is designed to recognize the outstanding leadership of active, front-line superintendents. It is not recognition of service at retirement or a program to reward current state or national leaders.

**4. How do I apply to be the State Superintendent of the Year in my state so that I can become eligible for the AASA National Superintendent of the Year® Award?**

Contract your AASA Affiliated/State Associations to inquire about the State Superintendent of the Year selection process and application deadlines. Timelines vary from state to state. AASA has affiliate relationships with **49 state administrator associations** and the [Canadian Association of School Administrators](#) (Canada). Access state association/affiliate websites by clicking on the following link: [My.AASA.org](http://My.AASA.org)

**5. If I am my State Superintendent of the Year, where do I apply to become the AASA National Superintendent of the Year and what is deadline?**

Submit your application online at <https://soy.aasa.org/application>. The deadline to submit an application is November 1.

**6. I am either a nominator or an award applicant and have forgotten my login and password. What do I do?**

Each login page has a “forgot your password” link. Complete the steps to reset your password. If you do not receive an email within one hour, please contact AASA Awards at 703-875-0709 or [awards@aasa.org](mailto:awards@aasa.org)

**7. What is the selection criteria for the AASA National Superintendent of the Year® Award?**

Each candidate for the National Superintendent of the Year® Award must first be named by their state association as the State Superintendent of the Year.

Each State Superintendent of the Year is judged on the following criteria:

- **Leadership for Learning** – creativity in successfully meeting the needs of students in his or her school system.
- **Communication** – strength in both personal and organizational communication.
- **Professionalism** – constant improvement of administrative knowledge and skills, while providing professional development opportunities and motivation to others on the education team.
- **Community Involvement** – active participation in local community activities and an understanding of regional, national, and international issues.

**8. What is the selection timeline for the AASA National Superintendent of the Year® Award?**

State Superintendents of the Year submit the application online through the AASA website at <https://soy.aasa.org/> before November 1.

The deadline for completed applications for State Superintendents of the Year vary by state.

**November 1:** Deadline for all State Superintendents of the Year to complete the National application online at <https://soy.aasa.org/>

**December:** National Finalists Notified

**January:** Four Finalists participate in a national briefing and interviews at the National Press Club

**February:** National Superintendent of the Year is announced; All State Superintendents of the Year are honored on stage at the AASA National Conference on Education

**November:** Superintendent of the Year Gala and Forum is held in honor all state Superintendents of the Year and the National Superintendent of the Year® winner.

**9. If I am named a state winner and am attending the NCE onstage ceremony, when do I need to be there?**

The SOY Program will take place on Thursday at the opening general session.

**10. Can family members attend the SOY ceremony at NCE?**

Yes, guests can attend the general session. They will be allowed to enter the hall once the doors open (approximately 10 minutes before session start time).

## State Administrator Questions/Information

General Information:

Each state must have an administrator who is responsible for making sure their state winner submits

their application for National Superintendent of the Year by November 1. State admins MUST mark their state winner as finalized in the online system. <https://soy.aasa.org/>

Some states, but not all, use our online site to run their whole state program (ie. Applicants submit online, the state admin reviews online and their state winner submits their application for the National Award).

States that do not use our online site have their own process. AASA has no involvement, but as above, state must have their winner submit for national program and mark them as “finalized” by November 1.

**1. How do I access the online program and set up a state administrator account?**

Go to <http://aasa.org> select register and provide the necessary information. Once complete, email [awards@aasa.org](mailto:awards@aasa.org) to have your account given “administrator” privileges.

**2. I am the state administrator for the Superintendent of the Year award and I’ve forgotten my admin username and password. What do I do?**

Go to <https://soy.aasa.org/> and click on the “Login” button at the top right. Click “forgot your password” and provide the email address you used to set up your account. You should receive a new password within the hour. If you don’t please reach out to our awards department at 703-875-0709 or [awards@aasa.org](mailto:awards@aasa.org)

**3. Who do I contact about new plaques for our state association wall unit?**

Contact awards department at 703-875-0709 or [awards@aasa.org](mailto:awards@aasa.org)

**4. When must our state superintendent of the year submit their application to be the National SOY?**

State winner must submit by November 1 at <http://soy.aasa.org>. State admin must mark the application as “finalized” in the online system using their admin username and password.

**5. We are running our state program through AASA’s online portal. Where can our members nominate someone to be our state winner?**

They go to <http://soy.aasa.org> and click the “nominate” tab. From there they create an account and log in. Once logged in they follow the onscreen instructions.

**6. When will the 4 finalists for the National Superintendent of the Year be named?**

The 4 finalists will be notified in December.

**7. When is the National Superintendent of the Year named?**

The national winner is named at NCE on Thursday at the opening general session.

**8. Does AASA cover any travel for the Gala/Forum?**

Yes, AASA pays for 2 nights hotel and \$250 towards travel expenses. MUST submit for travel expenses with reimbursement form.