Together, we’re building a school for children like Ana.

In partnership with AASA, NAESP, and NASSP

2011 LIFETOUCH MEMORY MISSION®
Constanza, Dominican Republic | Volunteer Information and Application
2011 Lifetouch Memory Mission®
Constanza, Dominican Republic
November 29 - December 6

Selection of Volunteers

The American Association of School Administrators (AASA), the National Association of Elementary School Principals (NAESP), and the National Association of Secondary School Principals (NASSP), in partnership with the Lifetouch companies (“Sponsors”), are sponsoring volunteers from each organization for a Lifetouch Memory Mission to the Dominican Republic, with the assistance of World Servants Inc., a Minneapolis nonprofit organization that offers short-term humanitarian trips in the United States and abroad. Visit worldservants.org to learn more about this organization.

During this Memory Mission, volunteers will help to construct a school, help with needed chores, and visit with community members. Children and families will be photographed.

Who

Open to all AASA, NAESP, and NASSP members and eligible Lifetouch employees in good standing as of the date of travel who are residents of the United States or Canada and who will be 21 years of age as of August 23, 2011. Lifetouch employees must have been employed by Lifetouch for a minimum of two years at the time of the mission and have supervisor approval. Participants in prior Memory Missions are not eligible.

When

Memory Mission dates (including World Servants training and travel) are Tuesday, November 29, 2011 through Tuesday, December 6, 2011. Volunteers must arrive at Miami International Airport no later than 2:00 pm on November 29. Volunteers return to Miami on December 6, and continue to their home destinations.

Where

Constanza is an agricultural community in the mountains northwest of the capitol, Santo Domingo.

Passport

A current passport is required for travel to Dominican Republic. Visit http://travel.state.gov/passport or http://passportcanada.gc.ca for information and fees. Obtaining a passport can be an involved process. Allow an appropriate length of time for this process. The participant must pay any fees for this service.

Cost

A component of the Memory Mission is fundraising for World Servants in support of the Memory Mission, the building project, materials and supplies, and includes travel, lodging, and meals for one participant. Participants are required to fundraise, with a contribution goal of $2,800. See “Fundraising” on page 4. Lifetouch participation is voluntary and unpaid.

Transportation, Meals, and Lodging

Participants will travel by coach air transportation from the nearest major city to Constanza, Dominican Republic. Communal meals will be provided. Participants will be housed within 15 minutes of project sites and may be required to share bedrooms. Men and women will be housed separately.

Apply

Submit completed application to your Memory Mission contact listed on page 5. Applications must be received no later than 5:00 pm Central Time on Friday, September 16, 2011. Only one application per person is permitted.
Selection
On or about Monday, September 19, 2011, each Sponsor will hold random drawings from among the submitted applications for their volunteers along with an equal number of alternates. If additional openings become available due to cancellations or other reasons, they will be offered to alternates in the order drawn. Winners and alternates whose names are drawn will be notified by telephone and/or e-mail by Thursday, September 22, 2011. Number of winning participants: 10 from AASA, 10 from NAESP, 10 from NASSP, 1 from Lifetouch Inc./Lifetouch Services, 2 from Lifetouch Church Directories and Portraits, 6 from Lifetouch National School Studios, 2 from Lifetouch Portrait Studios. The odds of being selected depend on the number of applicants from each organization.

Important Information

Fundraising
Each participant must fundraise to support World Servants and its programs, such as the Memory Mission. Participants acknowledge that World Servants will have complete control and administration over the donated funds. No gifts may be earmarked for a specific individual. Participants will comply with applicable laws regulating the solicitation of charitable contributions and will ensure all payments are made directly to World Servants. Contributions may be deductible under the Internal Revenue Code. Ideas and materials for fundraising will be available from the Sponsors.

Risk
World Servants has been conducting volunteer projects since 1986, with no serious accidents, illnesses or incidents. Construction projects are conducted under the direction of a professional. However, travel to and living and working at a construction site involve risk. Submitting your name as a potential volunteer is acknowledgment that you accept the risks and will not hold the Sponsors responsible in the event of loss, injury or death.

World Servants provides travel medical coverage for each participant in case of emergency. This is a supplement to personal medical coverage, it is not a substitute for personal medical coverage, and does not cover any costs incurred prior to leaving or upon returning to the United States or Canada. Participants may purchase supplemental coverage at their own expense.

Volunteers are responsible for being informed of and understanding the risks. Visit http://travel.state.gov for travel information, tips and warnings.

Selected volunteers are required to sign and return a Lifetouch Liability/Publicity Release and a World Servants Release of Liability by October 22, 2011, acknowledging that risks of travel to and work in the Memory Mission location are understood and accepted. A completed Emergency and Medical Information form is also required.

Health/Medical Requirements
• Personal health care insurance is required and must be verified.
• World Servants requires a tetanus immunization within the past 10 years.
• No additional immunizations are required. Check with your doctor to determine if other immunizations or medicines are recommended.

Drug, Alcohol, and Tobacco Use
The use of recreational drugs, alcohol, and tobacco is prohibited from the time you arrive at the Miami airport on November 29, 2011, until you return to the Miami airport on December 6, 2011.

Rules for Application
All applications must be complete and legible. Applications become the property of the Sponsors and will not be returned. No purchase is necessary to apply. The Sponsors are not responsible for late, lost, delayed, damaged, illegible, incomplete or misdirected applications. Limit one application per person. Applications submitted in violation of the official rules will be void. Application forms are available from the contact persons listed on page 5.
Volunteers selected will be required to sign valid liability/publicity releases. By accepting participation in the 2011 Lifetouch Memory Mission, the volunteer agrees that the American Association of School Administrators (AASA), the National Association of Elementary School Principals (NAESP), the National Association of Secondary School Principals (NASSP), Lifetouch Inc., World Servants, their affiliated companies (together, the “Sponsors”), directors, employees, agents or agencies, will have no liability whatsoever for any injuries, losses or damages of any kind related to participation in the selection process or as a result of acceptance of, or participation in, the Memory Mission. Acceptance of the volunteer opportunity constitutes agreement by the volunteer that the Sponsors and other persons or entities authorized by the Sponsors may use, publish, and/or display the volunteers’ names, addresses and likenesses in any media without limitation for any lawful purpose without further consideration.

Odds of being selected depend on the number of applications received.

This Memory Mission is organized by the Sponsors. Sponsors are not responsible for delays or inability to complete the Memory Mission due to strikes, acts of God, labor troubles, war, terrorism, delays of commercial carriers, restraints of public authority, political unrest, medical concerns, or for any other reason beyond its control. A list of volunteers selected may be obtained by sending a self-addressed, stamped, business-size envelope by January 1, 2012, to the contact person listed above. Void in Puerto Rico and where prohibited. Taxes, if any, are the responsibility of the selected volunteers. No transfers or substitutions except at the discretion of AASA, NAESP, NASSP, or Lifetouch for its respective organization. The Memory Mission may be canceled at anytime or for any reason and no compensation or other consideration will be provided.

Additional details will be provided to volunteers selected. Participants agree to comply with all applicable laws and requirements imposed by the Sponsors, even if they are not described in this document.
Volunteer Application

2011 Lifetouch Memory Mission®
Constanza, Dominican Republic

Risk
The 2011 Memory Mission will take place in Constanza, Dominican Republic. Travel to and living and working at a construction site involves risk. Submitting your name as a potential volunteer is acknowledgment that you accept the risks and will not hold AASA, NAESP, NASSP, or Lifetouch responsible in the event of loss, injury, or death. As a condition of being selected, you will be required to sign and return a Lifetouch Liability/Publicity Release and a World Servants Release of Liability. Read carefully all entry information.

Entry
Complete this application and submit to the organization contact listed on page 5.
Applications must be received no later than 5:00 pm Central Time on Friday, September 16, 2011. The random drawing will take place Monday, September 19, 2011. Selected volunteers and alternates whose names are drawn will be notified no later than Thursday, September 22, 2011.

Application
I am submitting my name for the random drawing sponsored by AASA, NAESP, NASSP, and Lifetouch to volunteer for the 2011 Lifetouch Memory Mission to Constanza, Dominican Republic. I have read, understand, and agree to comply with the conditions of the Memory Mission as described in the 2011 Lifetouch Memory Mission Volunteer Information and Application, including the restrictions on drugs, alcohol, and tobacco. I agree to comply with all other requirements of the Sponsors and applicable laws. I acknowledge and accept the risks of traveling to and from, living, working and volunteering in the Memory Mission location. If I am selected, I agree to sign a valid Lifetouch Liability/Publicity Release and a World Servants Release of Liability. I also agree to complete a medical information form. I understand that I may request and review a copy of the liability/publicity release by contacting the Memory Mission contact listed on page 5.

Name of applicant ___________________________________________________________________________
School/office ______________________________________________________________________________
Address ____________________________________________________________________________________
City ____________________________ State ___________ ZIP Code ________________________________
E-mail _____________________________________________________________________________________
Telephone Work _______________ Home _______________ Mobile ___________________
Sponsoring organization ☐ AASA ☐ NAESP ☐ NASSP
☐ LTI/LSI ☐ LCD ☐ LNSS ☐ LPS
Type(s) of construction and professional photography experience (not required) _____________
______________________________________________________________________________________________
______________________________________________________________________________________________
Applicant signature ___________________________ Date ___________ / ___________ / ___________
Administration/manager signature (if required) ___________________________ Date ___________ / ___________ / ___________