AASA Election Complaint Form

Only Active AASA Members may make election complaints. All election complaints must be submitted in writing on this form, and signed by the complainant. This form must be submitted to AASA within 15 calendar days of the election violation or knowledge of such violation. All complaints shall be directed to the AASA Election Committee through the AASA staff liaison. Complaints will be reviewed and ruled upon within 15 calendar days following the receipt of the complaint. Appeal of the Election Committee’s decision will go to the AASA Appeals Board for ruling. The appeal will be decided within 15 calendar days.

All complaints will be kept confidential unless the investigation itself or the eventual remedy might reveal the source. When confidentiality cannot be maintained for these or any other reason, the Election Committee (or the AASA Appeals Board, in the case of an appeal) shall notify the complainant of the circumstances and offer the complainant the opportunity to withdraw or amend the complaint.

Non-compliance or violations of the elections rules and/or the candidate’s pledge, may result in actions by the Election Committee (or the AASA Appeals Board, in the case of an appeal), ranging from oral correction to disqualification. The candidate found to be in violation will be notified immediately of the consequences.

Date election complaint form submitted to AASA: ________________________________

Candidate accused of alleged election violation: ___________________________________

Description of alleged election violation: ________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Provide a description and include copies of all evidence to be considered: ________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Date(s) of alleged election violation or knowledge of alleged election violation: ____________

__________________________________________________________________________
CONFIDENTIAL

Complainant:  
(please print)

Signature:  

Address:  

Telephone:  

Fax:  

E-mail Address:  

Please return form to:  
C. J. Reid, Associate Executive Director, Governance  
AASA  
1615 Duke Street  
Alexandria, VA 22314  

Phone: 1-703-875-0741  
FAX: 1-703-841-1543  
creid@aasa.org

To be completed by AASA

Date received at AASA:  

AASA ID Number of Complainant:  

Verification that Complainant is an Active AASA Member:  o yes  o no
Election Committee Action

Date Election Committee Addressed the Alleged Violation: ________________________________

Action taken by the Election Committee: ____________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Date candidate notified of the outcome: ____________________________________________
(Copy of notification is attached.)

Notified by: __________________________________________________________________

Appeal Process (if necessary):

Date candidate appealed decision: ________________________________________________
(Copy of appeal is attached.)

Date Appeals Board Addressed the Alleged Violation: ____________________________

Action taken by the Appeals Board: ____________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Date candidate notified of the outcome: ____________________________________________
(Copy of notification is attached.)

Notified by: __________________________________________________________________